

ADVANCE Program -- Faculty Development Mini-grants

Uses of Mini-Grant Funds: You may use these funds to pay your registration or other expenses for a workshop or professional seminar (on or off campus, or perhaps in association with a meeting of a professional society), or to participate in a teaching-improvement activity such as the GRASP program offered by the NMSU Space Grant Symposium. Such activities might assist you in time management, writing and productivity, teaching effectiveness, becoming a supervisor or manager of your research group, or considering the move to administration.

Award Amount

Mini-grants are limited to a maximum of \$500 per person

Application Process

Applications are accepted at any time (rolling application process); the Faculty Development Subcommittee will consider applications and make funding decisions on a monthly basis. Therefore it's important that you allow for a lead time of at least two months (or more, depending on requirements for advance registration for the activity).

Eligibility

Eligibility is limited to tenure-track, tenured and college-track faculty in eligible departments at NMSU. For eligible departments, please go to <http://www.advance.nmsu.edu/Events/Initiatives/Mentoring/departments.html>.

Name:

Date of application:

Department:

Title, brief description, and date of proposed activity:

Budget for proposed activity:

Total estimated cost:

Amount requested from ADVANCE (maximum \$500):

Amount and source of remaining/matching funds, if any:

1. Please attach a short written description (no more than one page) of how this professional development activity will benefit your career development. Be as specific as you can about how you see your career development needs and how this particular activity addresses those. Please include a brief statement of why you have chosen to seek funds from the ADVANCE Program (that is, what other funds might have been available to you and why are ADVANCE funds necessary?).
2. Please have your department head attach a brief (one-paragraph) statement of how this professional development activity will benefit your career development, and why ADVANCE funds are needed to supplement departmental resources typically available to faculty members in your department.

Please send this form to the ADVANCE Program, MSC 3AIT, or attach it to an email for pamhunt@nmsu.edu